

Iowa Nepalese Association (INA)

INA February Board Meeting - 4000 Mills Civic Pkwy, West Des Moines, IA 50265 02/16/2017
6:30 PM – 7:30 PM

Meeting Purpose: Monthly Meeting to discuss about the community and board activities.

Invitees: 2016/2017 INA Board Members

Attendees Present:

Kapil Limbu

Krishna Pandit

Prajwol Gopali

Sanjay Shrestha (On call)

Bhavesh Shrivastav

Bishwas Bhattarai

Aabristi Khadka

Agenda and Meeting Minutes:

- 1) High level touch base on last month's Action Items.
 - a. Reviewed January's board members action items.
 - b. Most of the action items are completed whereas some of them are still pending. Board members assigned to those tasks need to revisit and try to complete.
 - c. Action Items will be forwarded to the board members separately.

- 2) Planning on Asian Festival 2017.
 - a. Application Submission is in progress.
 - b. Vendor meeting for Food is scheduled for 15th March.
 - c. Board decision: Kickoff meeting for Asian Festival will be held on 26th February, Sunday at Waukee Public Library(1-3 pm)
 - d. Board members will communicate with INA members regarding the kickoff event.
 - e. Team leaders and task force selection will be part of the kickoff event.

- 3) Will Writing Workshop.
 - a. Will be hosted as planned.

- 4) Nepali New Year: Aril 15th, 2017.
 - a. Event Center West booking confirmed.
 - b. Booking fee \$450 and Insurance \$100
 - c. Board decided to clean the hall by INA members after the event.
 - d. Any consequences by not opting in cleaning option will be on the board.
 - e. Note: This board is also trying to book Event Center West for New Year's Eve, 31st December. In general, hall booking during the New Year's Eve quite costly as per our past experience. There seems to be some confusion at Event Center West management as they have asked us only \$450 to book the venue. We'll go ahead and sign the contract for now, but there could be a very high chance that they might cancel the contract and quote a new price for the venue.

- 5) Dashain Hall Booking – 14th October, 2017.
 - a. Event Center West is already booked for some other events.
 - b. Board is looking for new venue.

- 6) Meals from Heartland.
 - a. Scheduled for March 11, Saturday.
 - b. Bikal Adhikari has communicated to INA members.

- 7) Nepali Calendar Printing.
 - a. Board will do some research on printing INA Calendar.

- 8) Earthquake Town Hall Meeting.
 - a. Board decided to call Town Hall Meeting to go over the report from Earthquake Disbursement Committee.
 - b. Meeting is schedule for 26th February, Sunday at Waukee Public Library(1-3 pm)
 - c. Communication will be sent to INA members.

- 9) President's message will be published in INA website.

- 10) INA 2017 Year Calendar will be available in INA website by 02/19/2017.

Please update the meeting minutes if needed.

Thanks,

Prajwol Gopali

General Secretary

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